

An Overview of New MyBEM Online Registration System (MyBEM) (Registered Persons)

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OUTLINE OF PRESENTATION

- 1. Introduction
- 2. Basics
- 3. Beyond Basics
- 4. Future Possibilities
- 5. **Demo & Q&A**



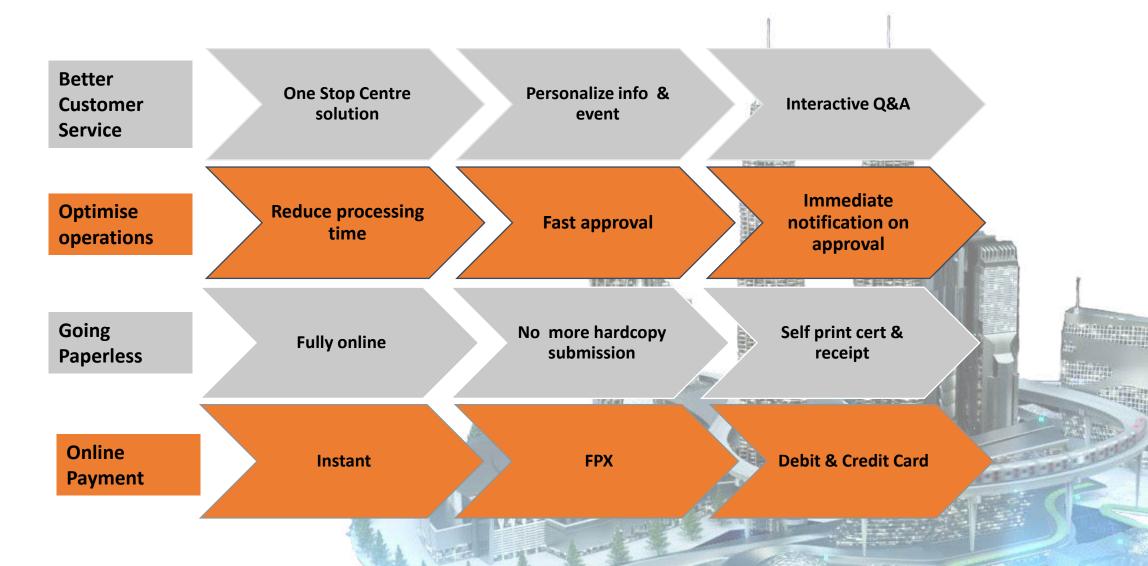
ACRONYM

- AC Accredited Checker
- BiMS BEM Information Management System
- CCC Certificate of Completion & Compliance
- CPD Continuing Professional Development
- ECP Engineering Consultancy Practices
- EngTech Engineering Technologist
- GE Graduate Engineer
- IHL Institution of Higher Learning
- IOW Inspector of Works
- PAE Professional Assessment Examination
- PCE Professional Competency Examination
- PE Professional Engineer
- PEPC Professional Engineer with Practicing Certificate

INTRODUCTION 01 What is MyBEM?



Fully integrated online registration and renewal system and CPD system covering: **→** Registered Persons ☐ IOW, EngTech, GE, PE, PEPC, AC & ACPE ☐ e-Bulk Online Registration for IOW, EngTech & GE ☐ CPD & CPD Audit **Engineering Consultancy Practices □**Body Corporate **□**Multi Disciplinary Practices **□**Partnership **□**Sole Proprietorship





New Module

- Inspector of Works (Malaysian & non-Malaysian citizen)
- Engineering Technologist (Malaysian & non-Malaysian citizen)
- Graduate Engineer (non-Malaysian citizen)
- ASEAN Chartered Professional Engineer (ACPE)
- Registered Foreign Professional Engineer (RFPE)

Enhanced Module

- Graduate Engineer
- Accredited Checker
- Professional Engineer
- Professional Engineer with Practicing Certificate

ECP Enhanced Module

- Sole Proprietor
- Partnership
- Body Corporate
- Multi Disciplinary Practice



- eBulk Online Submission by IHLs

New Module

- Inspector of Works
- Engineering Technologist
- e-BULK Renewal

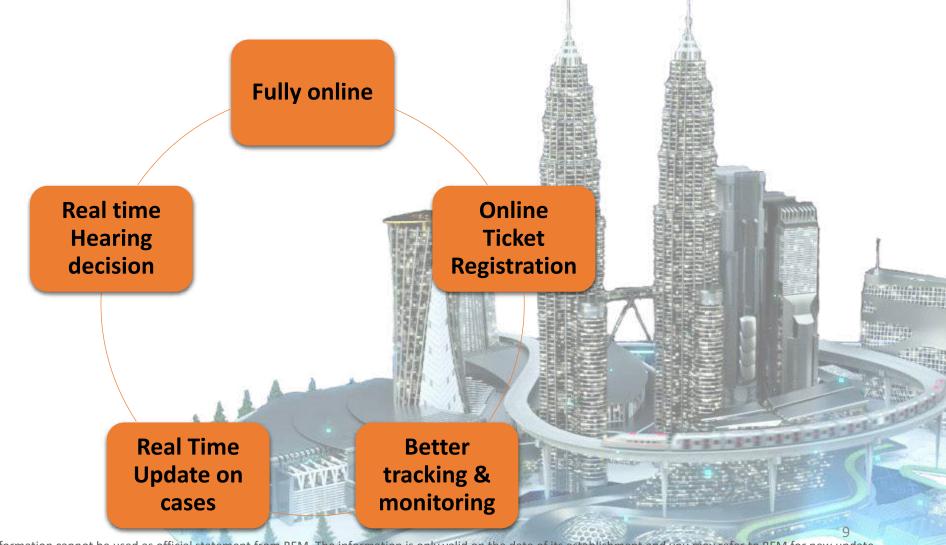
Enhanced Module

- Improved process flow
- Real time status Update
- Self-print certificate with security feature

- ✓ Local & foreign applicants
- **✓** Fully online
- ✓ No hardcopies submission.
- ✓ Online invoice, payment & receipt

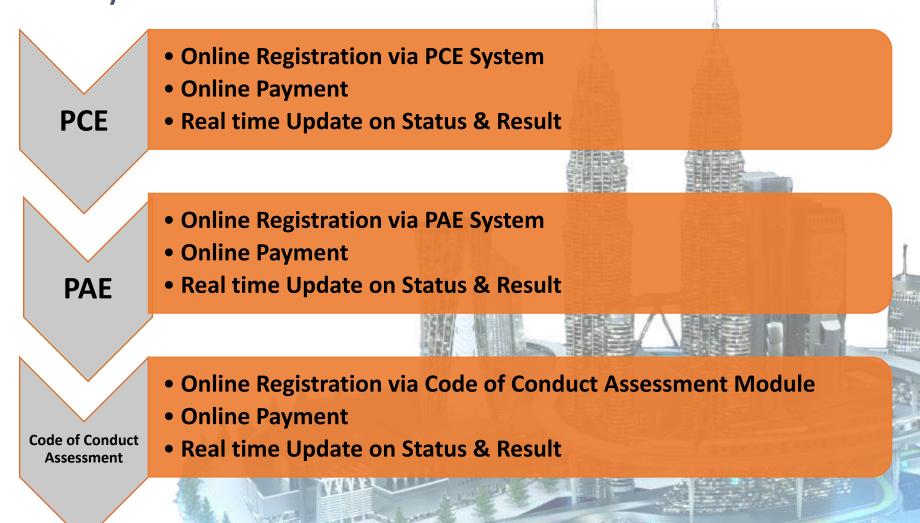


- Complaint Against Registered Persons & ECP

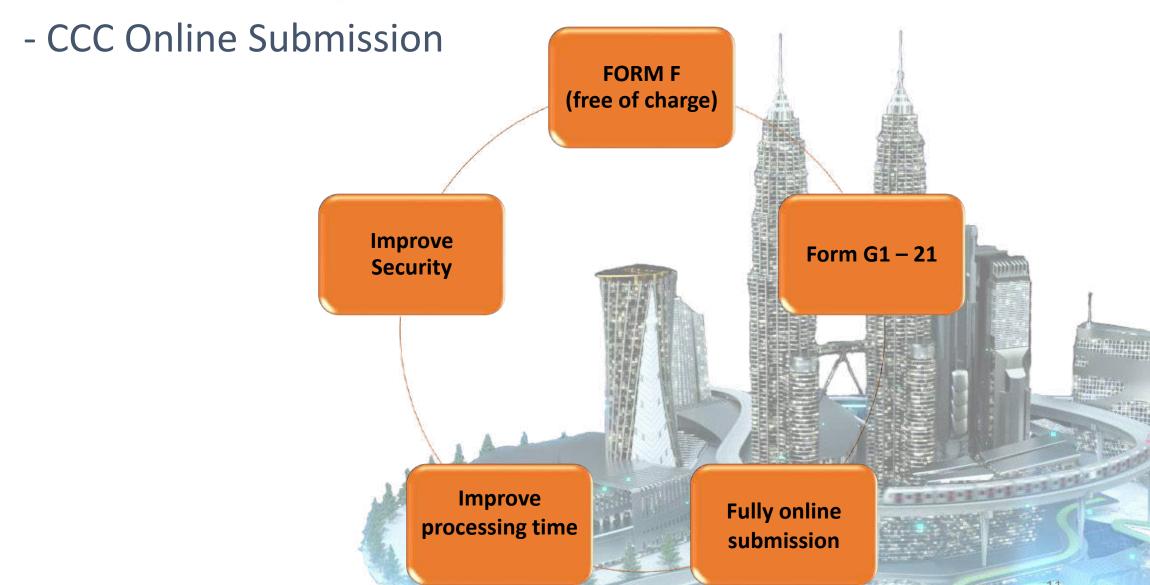




- Examination System









- Customer Service Management System Online **Submission Enquiries Better** Knowledge tracking & Survey & **Suggestions Based** monitoring -**Feedback** ticket Complaint **Faster** respond on BEM services **Against registered Persons & ECP**

02 BASIC Basic Function of MyBEM

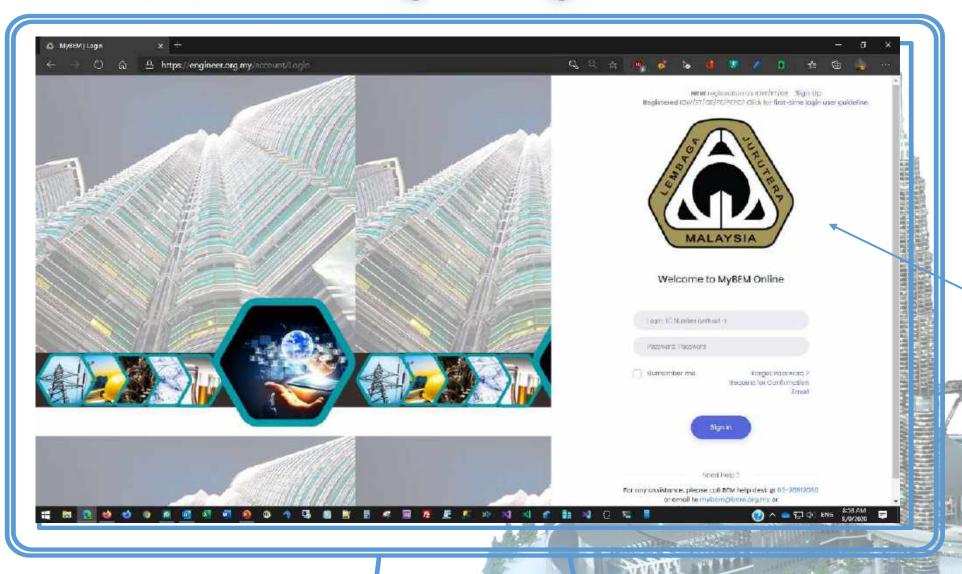


Continuous Quality Improvement

Feature	MyBEM	MyBEM (version 2)
Registered Person Login	Registration number	IC/MyKad (Malaysian) Passport (non-Malaysian)
ECP Login	Using registration number	Director's IC/MyKad
Password	Password for MyBEM COULD NOT be used for MyBEM version 2. Existing user would require to confirm their account and request for new password	
Document Submission	Online + Manual	Fully Online
Payment	Submit payment records	Online payment via FPX



Interface - Login Page



Use your IC/MyKad as login ID & key in your password.

* Passport for non-Malaysian





Welcome to MyBEM Online

Login: IC Number (without -)

Password: Password

Remember me

Forget Password ?
Request for Confirmation
Email

Sign In

Need Help?

For any assistance, please call BEM help desk @ 03-26912090 or email to mybem@bem.org.my or



Forgot Password?

- Click here and key in your IC to obtain a temporary password.
- Temporary password will be sent to your email

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rmation is only valid on the date of its establishment and you may refer to BEM for new update.

NEW registration as IOW/ET/GE Sign Up

Registered IOW/ET/GE/PE/PEPC? Click for first-time login user guideline.



Welcome to MyBEM Online

Login: IC Number (without -)

Password: Password

Remember me

Forget Password ? Request for Confirmation Emai

Sign In

Need Help 2

For any assistance, please call BEM help desk @ 03-26912090

Sign Up

- Applicable for first time/new users.
- Click to sign up.
- Existing engineer that have their registration number already have an existing account in the system

Request for Confirmation Email

- Applicable for existing engineers but have never login to new MyBEM.
- Click to request confirmation email.
- Receive email, click link & set new password.
- Login to the new MyBEM.

MALAYSIA

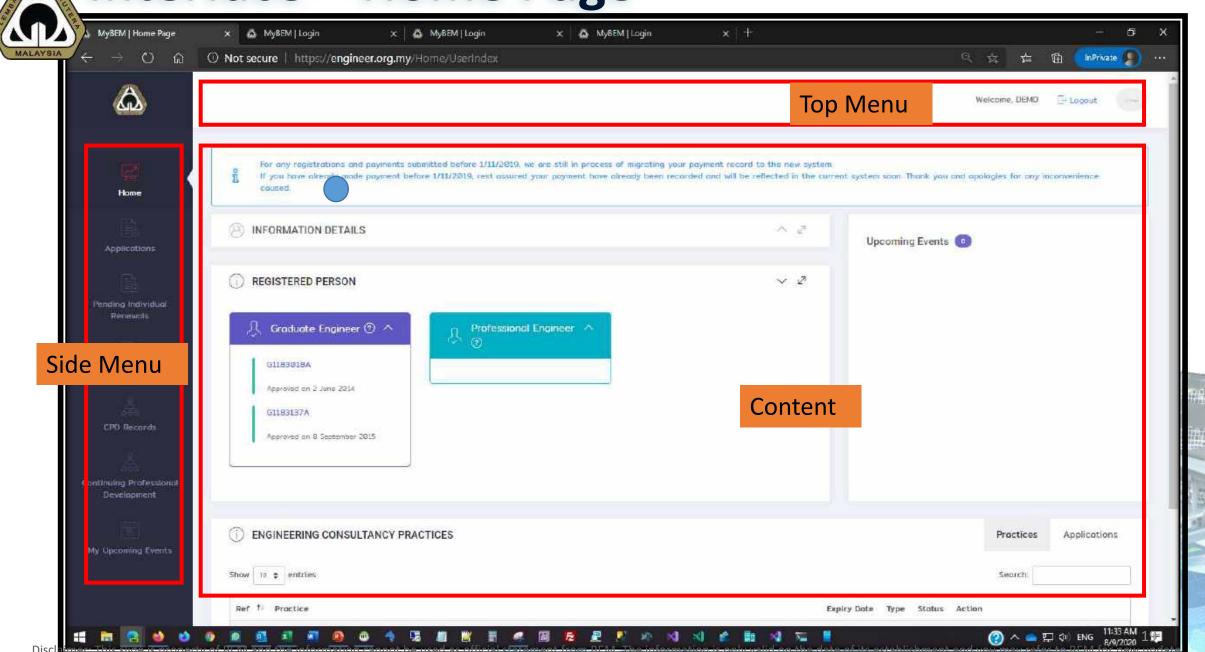
Common Issues for Login

- 1. I'm unable to login
- 2. I forgot my password/login
- 3. I did not receive any email from the system. (either for confirmation link, password etc.)

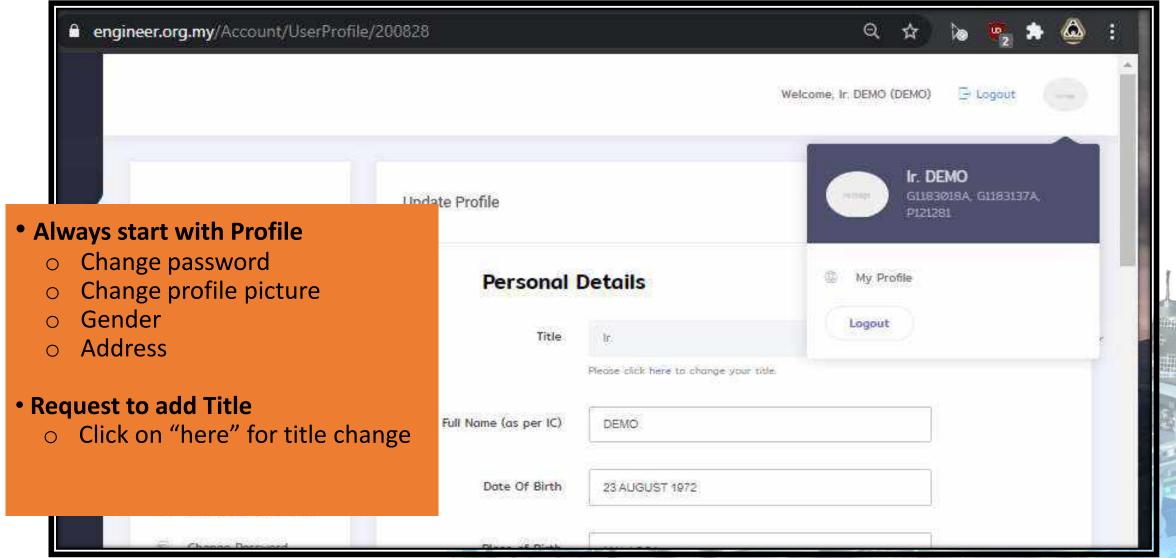
Solution

- 1. Please check whether you already confirm your account. If not please proceed to click "Request for Confirmation Email"
- 2. Please use the "Forgot Password?" utility to obtain your temporary password
- 3. Please check your SPAM or JUNK folder. If not, please search for our email, mybem@bem.org.my. Some company or university block MyBEM email. In this case, please email to mybem@bem.org.my and request to change your email to others such as gmail or Hotmail.

Interface - Home Page



Interface – Home Page – Top Menu - Profile



Interface – Home Page – Top Menu - Profile

engineer.org.my/Titles/UserCreate Welcome, Ir. DEMO (DEMO) **Request to add Title** Type in the requested title and attached the relevant supporting document User Title ← Back Previous Title New Title JR. Supporting Document (e.g. Surat Watikah) Choose File No file chosen Submit



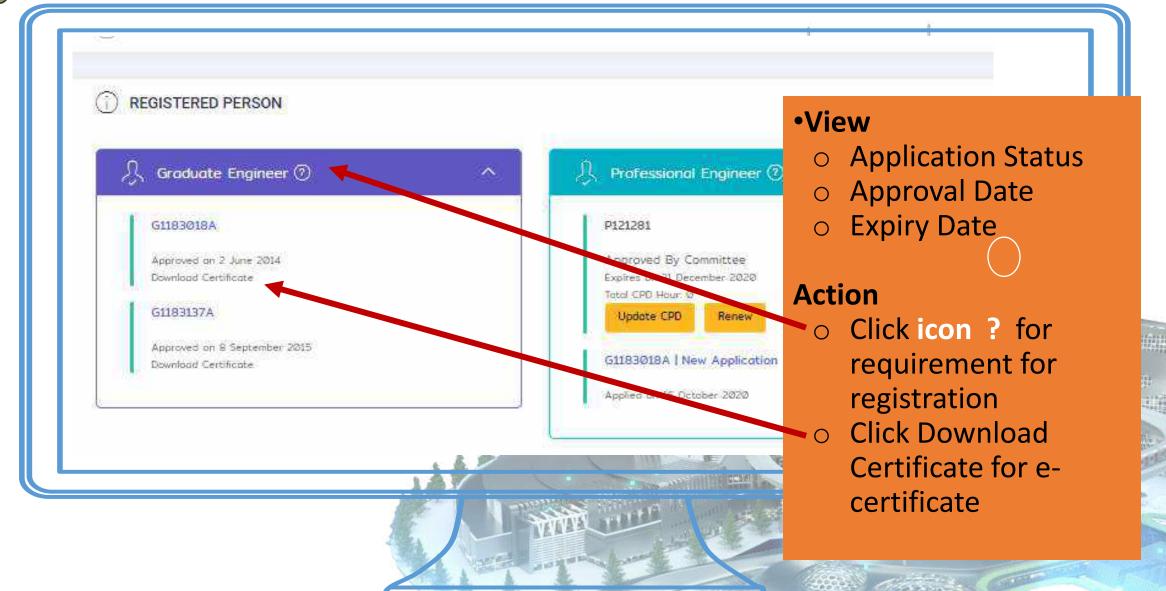
Interface – Home Page – Side Menu



Side Menu	Purposes
Home	Home Screen
Applications	Registered Person Applications record, edit details and view payment details.
My Invoices	Print, view & download invoice for event by BEM.
CPD Records	Check or Register new CPD records
My Upcoming Events	Check out events schedule and register for the events.

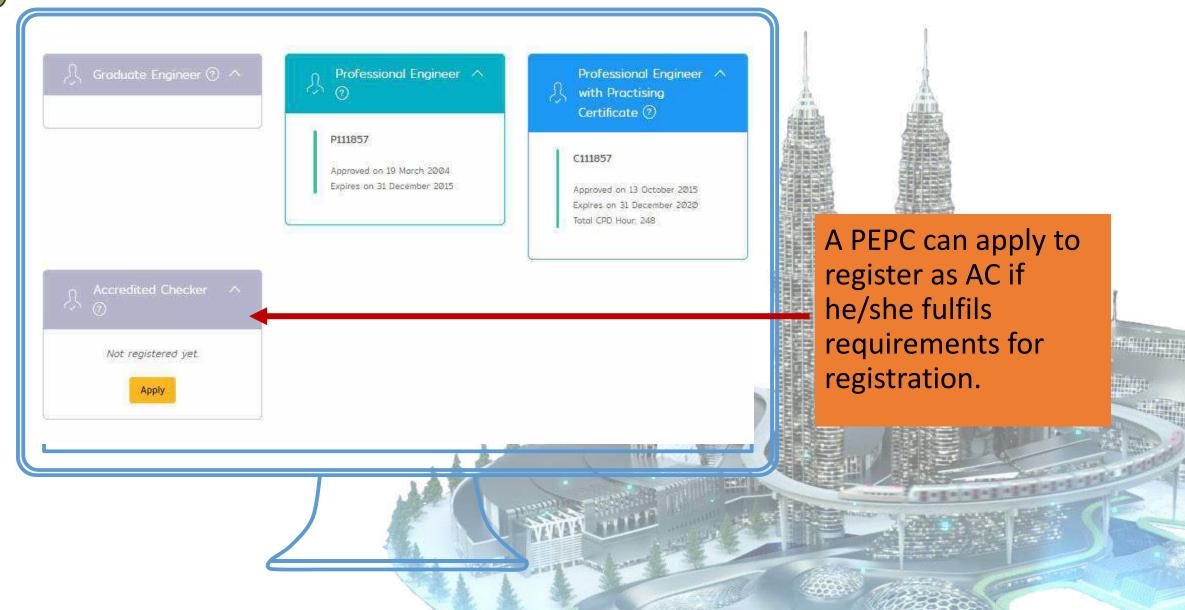


Interface – Home Page – Registered Person



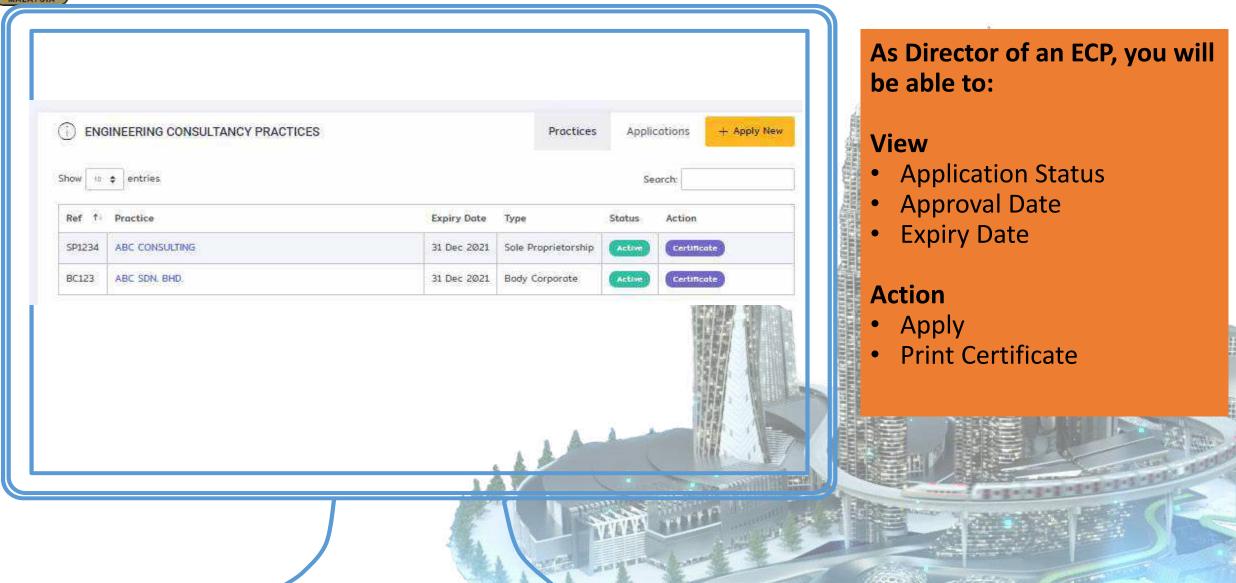


Interface - Home Page - Registered Person





Interface – Home Page – ECP





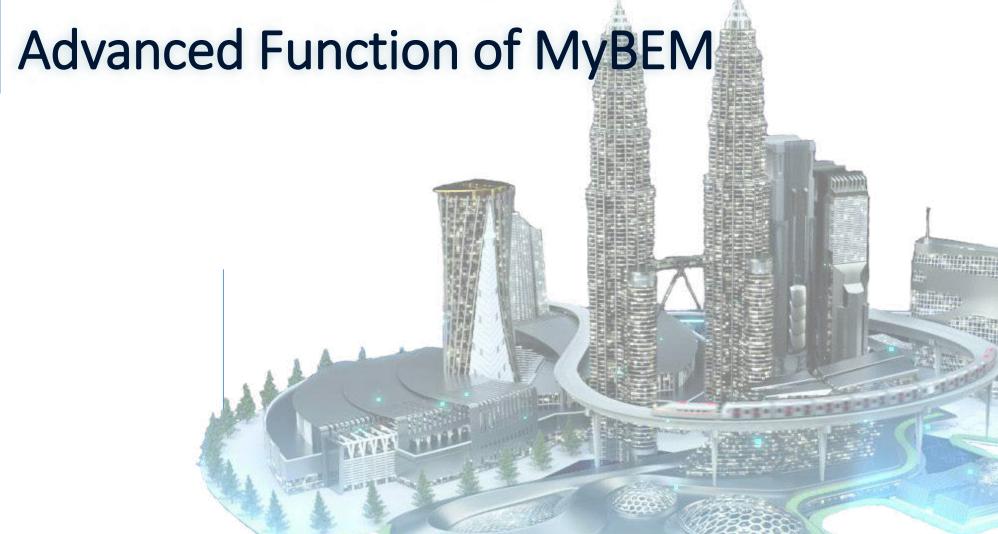
Common Issues for Login

- 1. Once login, I'm unable to view any registration even though I'm already an approved IOW/ET/GE/PE/PEPC
- 2. Some functions are not available
- 3. How to print certificate
- 4. How to print receipt

Solution

- 1. Please make sure that you're signing into your existing account instead of creating a new account
- 2. The system supports all modern browser except Internet Explorer. Please DO NOT use it as the browser could not support all functions.
- 3. Please navigate to Application --> Blue Action Button --> Certificate
- 4. Please navigate to Application --> View Payment History

BEYOND BASIC

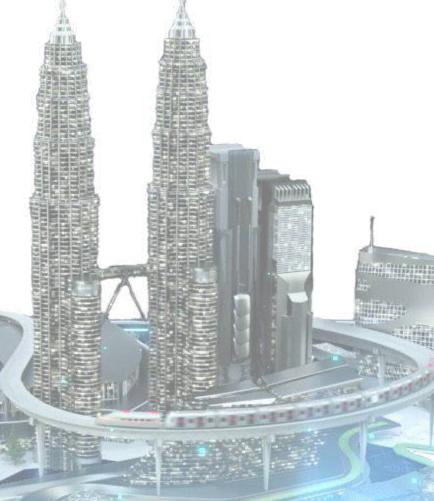


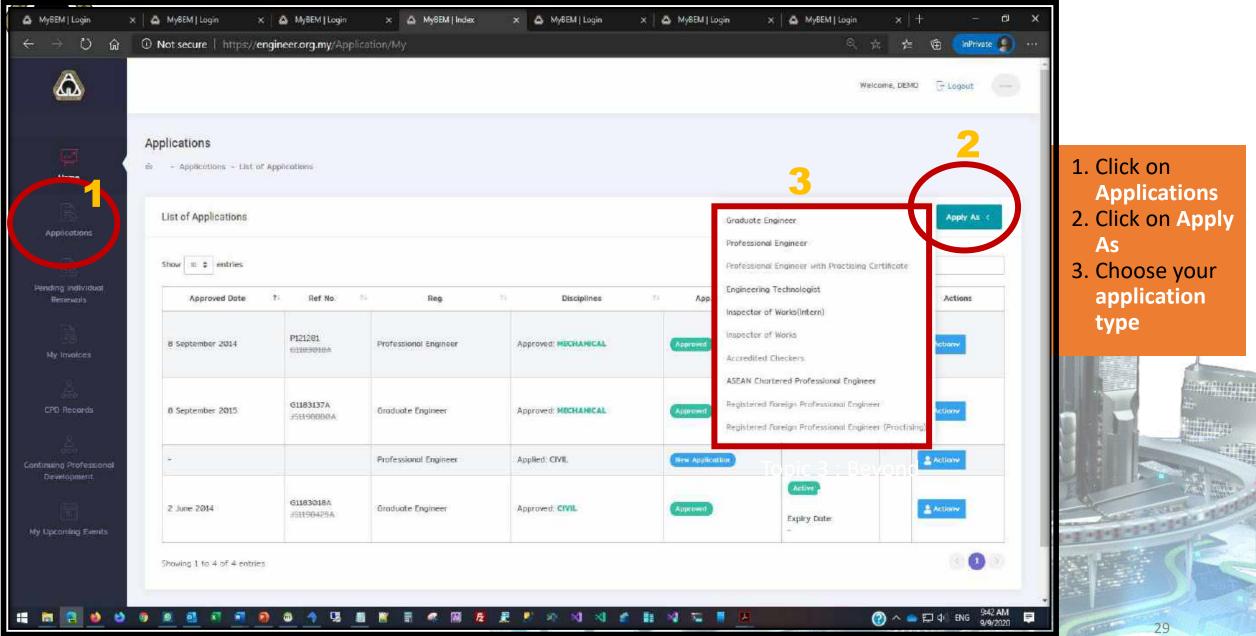


Advanced Function of MyBEM

4 New Functions:

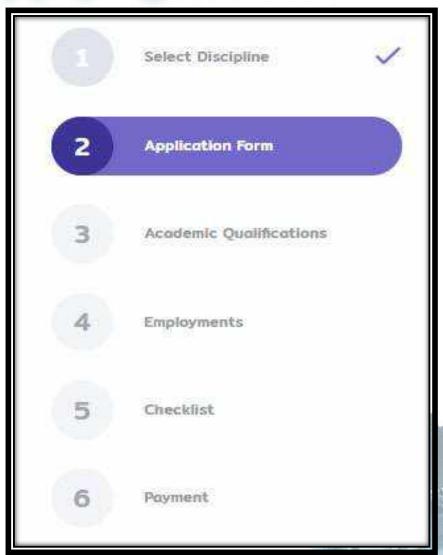
- Applying for new application
- Filling up CPD
- Renewing registration
- Self-print certificate and receipt







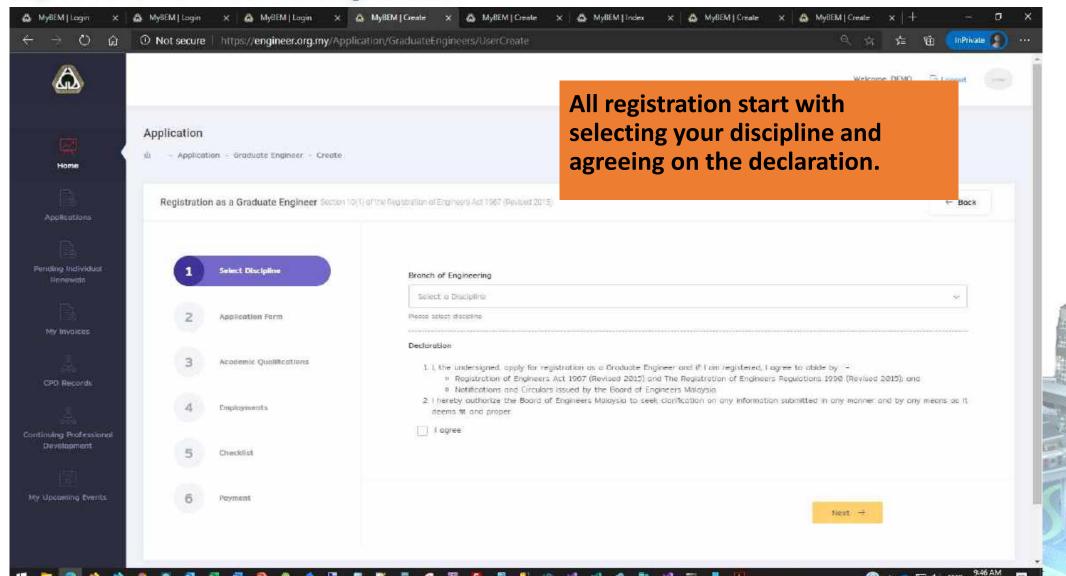
- Applying Process





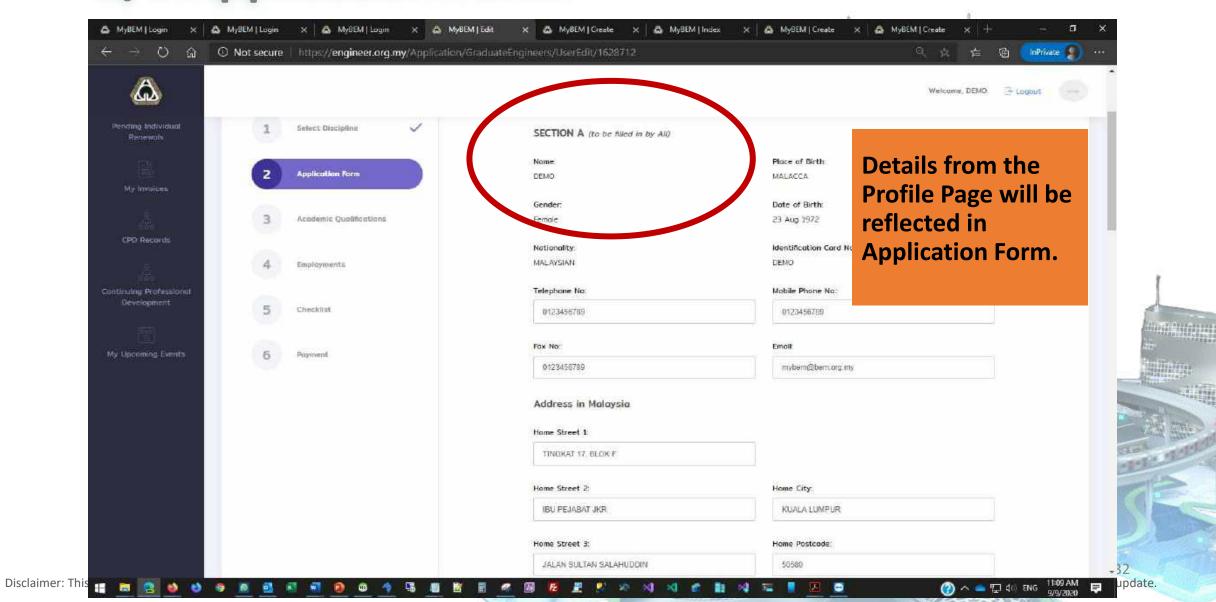


- 1/6 Select Discipline



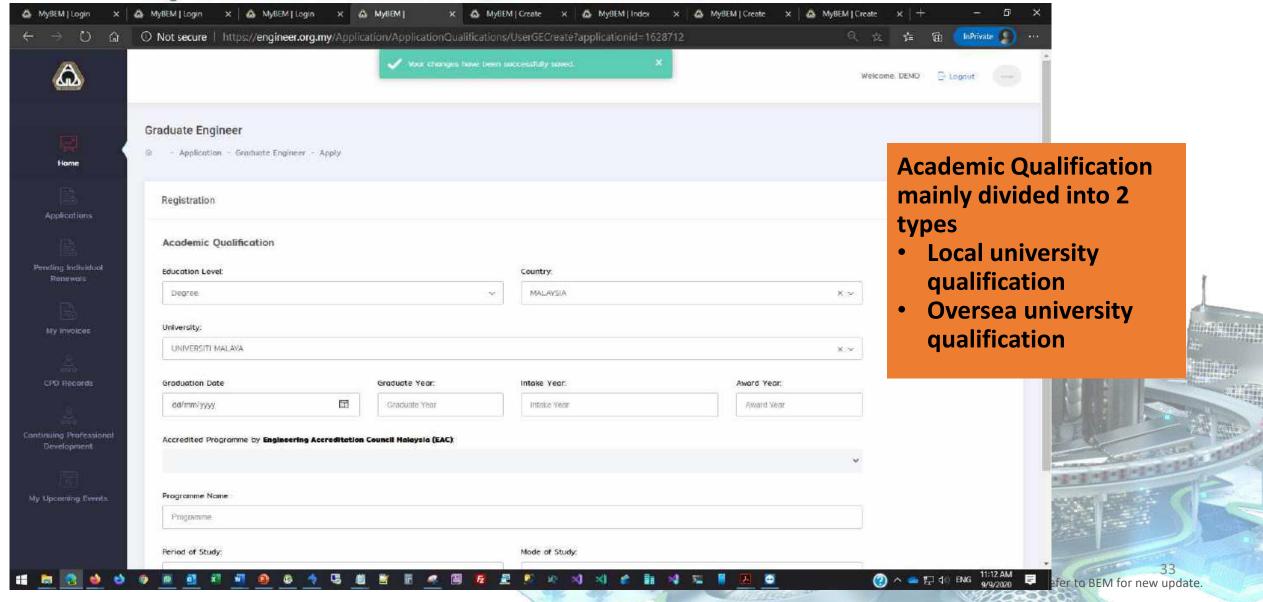


- 2/6 Application Form



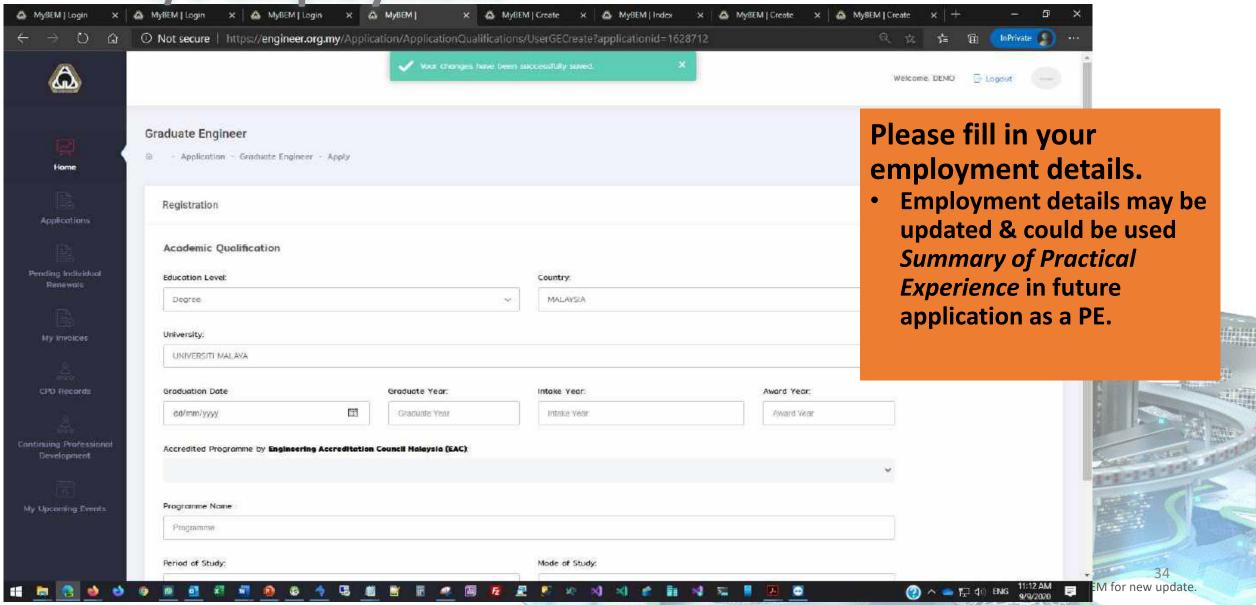


- 3/6 Academic Qualification



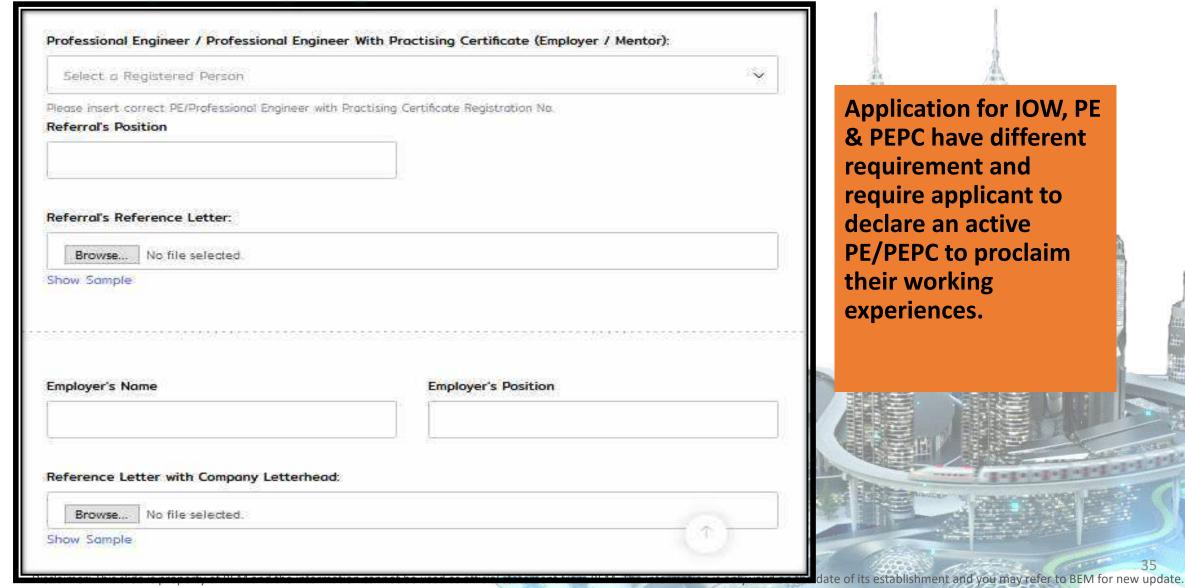


- 4/6 Employment





- 4/6 Employment



Application for IOW, PE & PEPC have different requirement and require applicant to declare an active **PE/PEPC** to proclaim their working experiences.



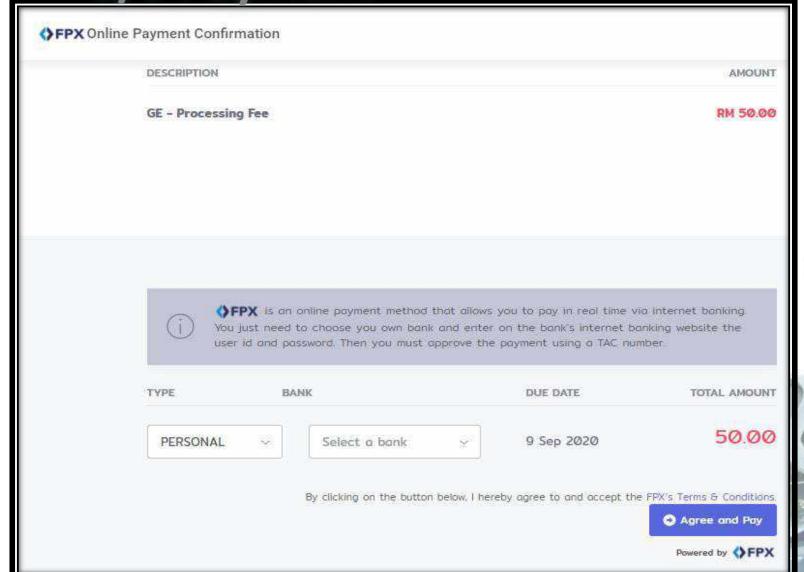
- 5/6 Checklist

Checklist 1 Form has been duly filled. 2 Copy of Identification Card (Cross with remarks "FOR BEM USE ONLY") Choose file Browse Certified by a Professional Engineer Recognised by BEM. 3. Copy of Permanent Resident Card and/or Passport (For Non-Malaysian) Cross Choose file Browse with remarks "FOR BEM USE ONLY") certified by a Professional Engineer recognised by BEM. 4. Copy of Degree scroll and full official transcripts (first year to final year), and Choose file Browse Certified by a Professional Engineer Recognised by BEM. 5. Copy of Diploma scroll and full official transcripts (if any) and Certified by a Choose file Browse Professional Engineer Recognised by BEM. 6. The degree is accredited by EAC Malaysia or by a Professional body who is a signatory of Washington Accord or equivalent qualification recognised by BEM. 7 Item 2, 3 and 4 are certified by a Professional Engineer or Professional Engineer with Practising Certificate recognised by BEM. 8. Copy of passport size photograph. (JPEG Only) Choose file Browse



Applying for new application

- 6/6 Payment



- All application will only be processed & assessed after payment is made.
- Applicant could choose either Personal account or Corporate account
- Debit Card & Credit Card through FPX
- Applicant is free to choose any bank supported for FPX transaction

Filling up CPD ŵ ▲ Not secure | https://engin... Home Summary of My CPD Records Applications Registration Type Discipline Year My Invoices Professional Engineer

CPD Records

Upcoming Events

- Click CPD Records --> Update Activities
- Please press Submit Records once complete filling up the CPD for that year

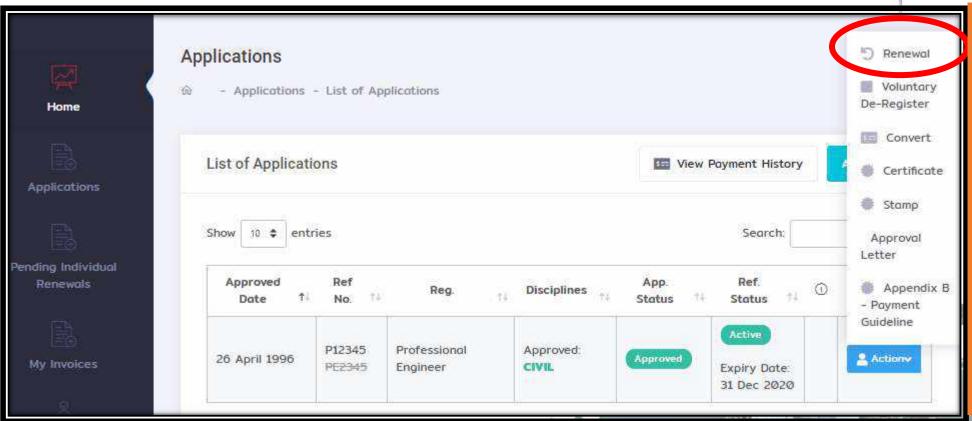
Welcome, DEN

+ Regis





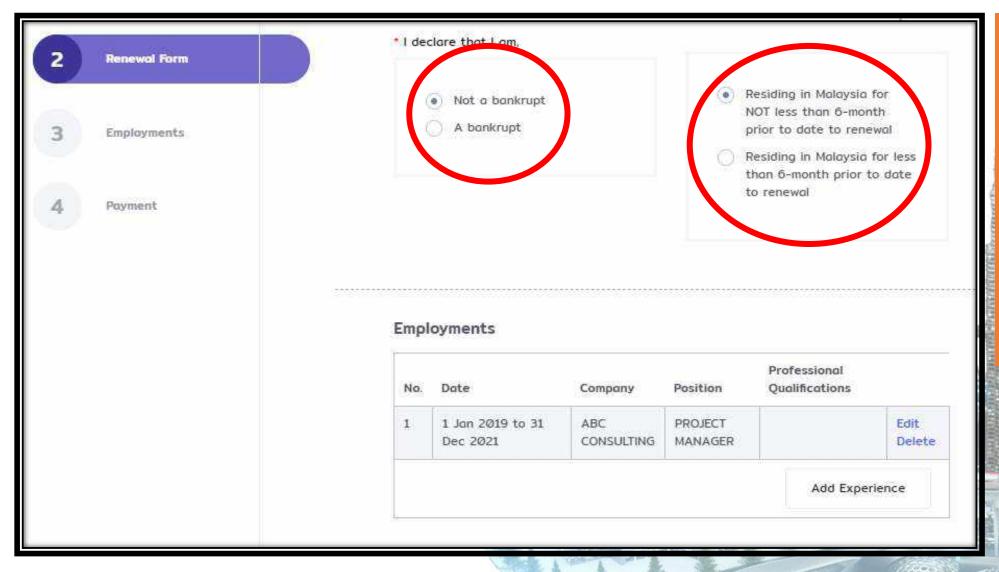
Renewing Registration 1/2



- Please make sure that you have sufficient CPD hours and had Submitted the records
- Please navigate to Applications -> Blue Action Button -> Renewal



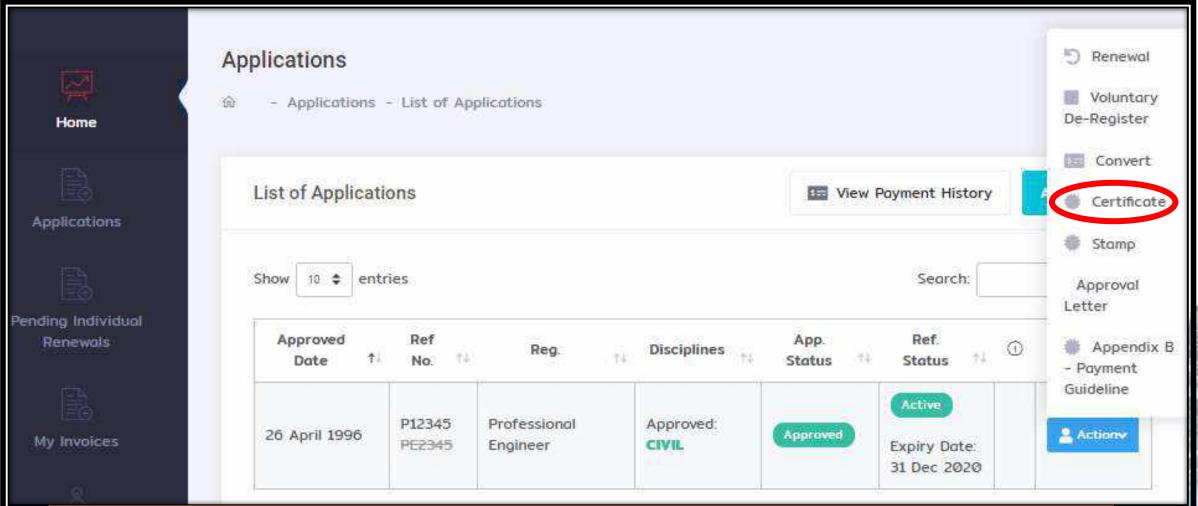
Renewing Registration 2/2



- Fill up the declaration and update your information and employment
- Once complete, please proceed to payment



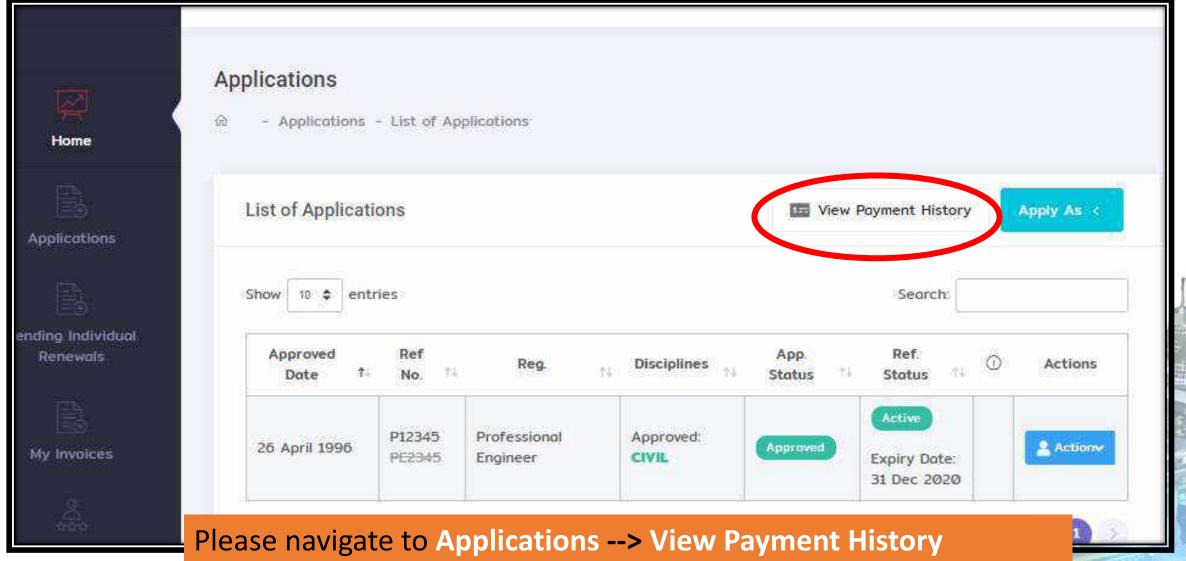
Now to Self-print Certificate



Please navigate to Applications --> Blue Action Button --> Certificate



Now to Self-print Receipt 1/2





How to Self-print Receipt 2/2

140.	No	Date Issueo	Name	Amount	Status	Action
1.	344534	7 Dec 2018 12:00 AM	PE - Renewal Fee	RM 100.00	Verified	2 Actionv
2.	319348	14 Dec 2017 12:00 AM	PE - Renewal Fee	RM 100.00	Verified	& Actiony
3.	298977	18 Jan 2017 12:00 AM	PE - Renewal Fee	RM 100.00	Verified	& Actiony
4.	287910	24 Aug 2016 12:00 AM	PE - Reinstatement Fee	RM 1150.00	Verified	& Actionv
5.	203408	11 Jan 2013 12:00 AM	PE - Renewal Fee	RM 200.00	Verified	Receipt
6.	181056	5 Jan 2012 12:00 AM	PE - Renewal Fee	RM 200.00	Verified	& Actiony
7.	163213	25 Jan 2011 12:00 AM	PE - Renewal Fee	RM 200.00	Verified	& Actiony
8.	149615	20 Jan 2010 12:00 AM	PE - Renewal Fee	RM 200.00	Verified	& Action
9.	135948	14 Jan 2009 12:00 AM	PE - Renewal Fee	RM 200.00	Verified	& Actionv
10.	123654	16 Jan 2008 12:00 AM	PE - Renewal Fee	RM 200.00	Verified	& Actionv

Blue Action button →
Click Receipt. The system
will generate a PDF to be
downloaded



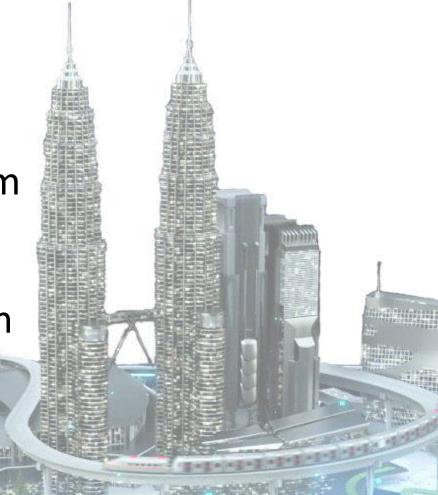
04 FUTURE POSSIBILITIES What are in the pipeline?



Advanced Function of MyBEM

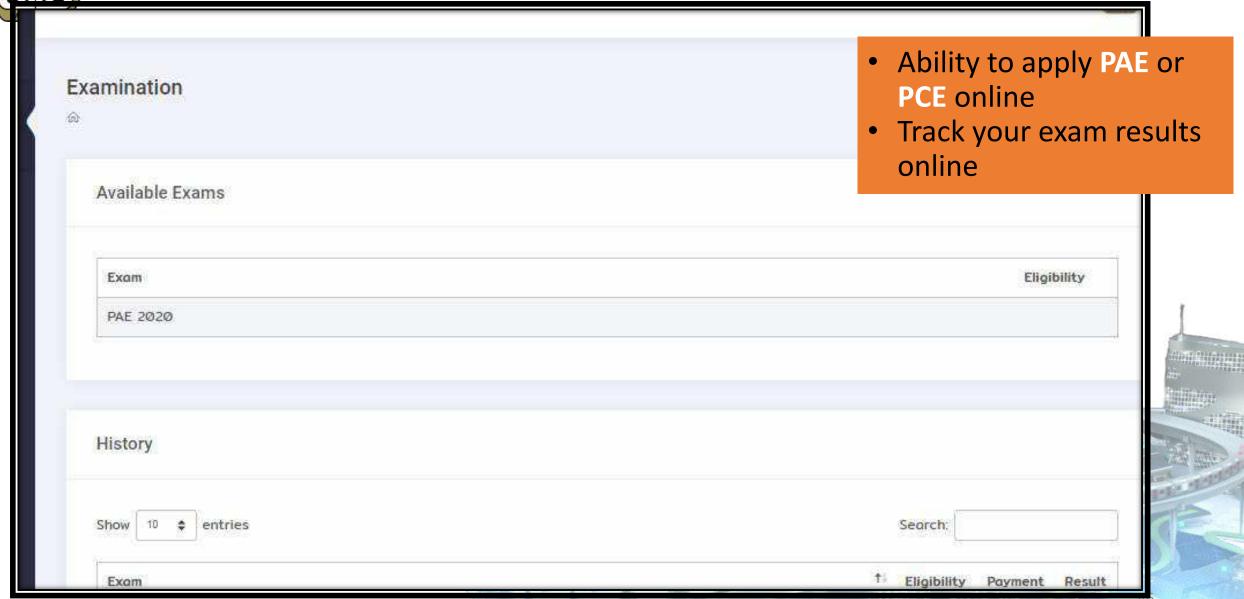
7 New Modules:

- Examination System
- ACPE / RFPE Online Registration System
- CCC Online Submission System
- Complaint Management System
- Customer Service Management System
- Event Management System
- Magazine Management System



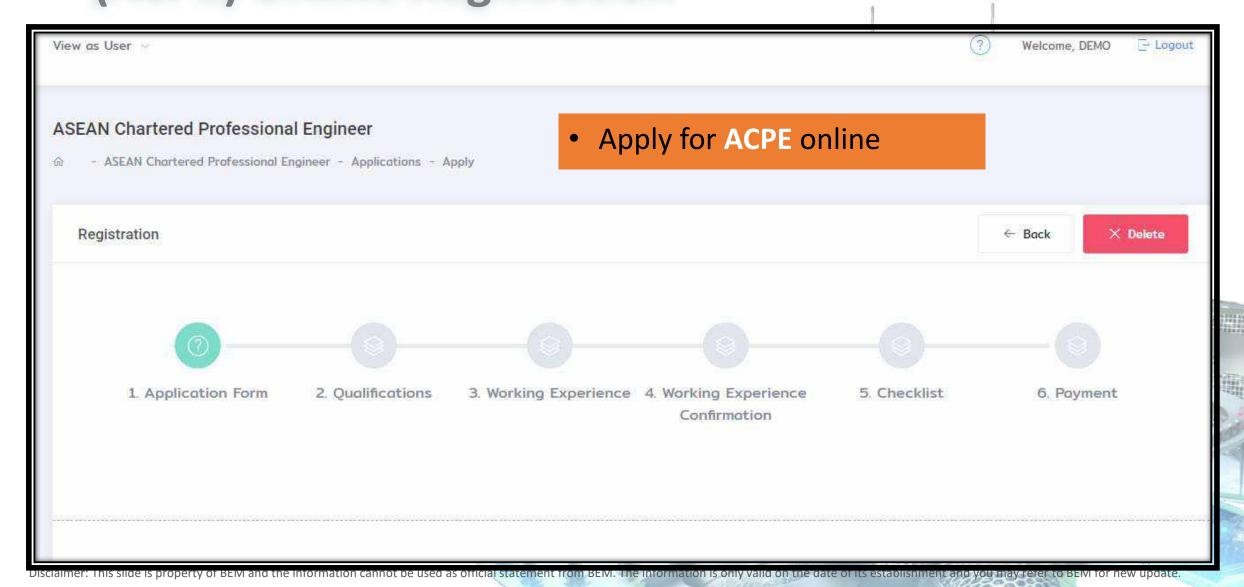


New Module – Examination System



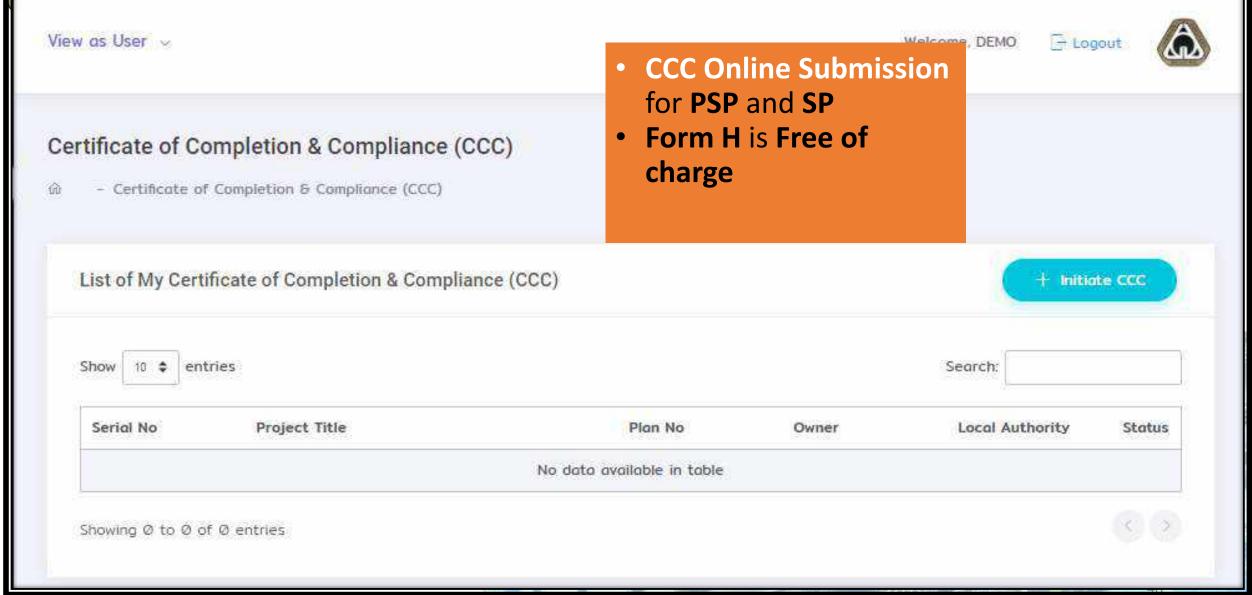


New Module – ASEAN Chartered Professional Enginee (ACPE) Online Registration



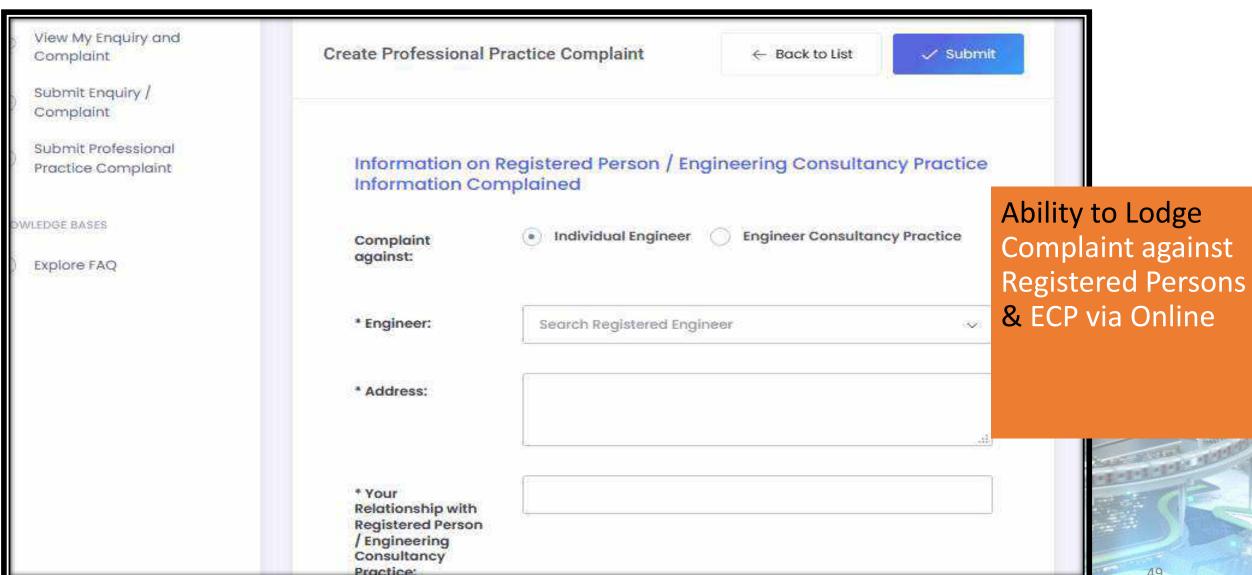


New Module - CCC Online



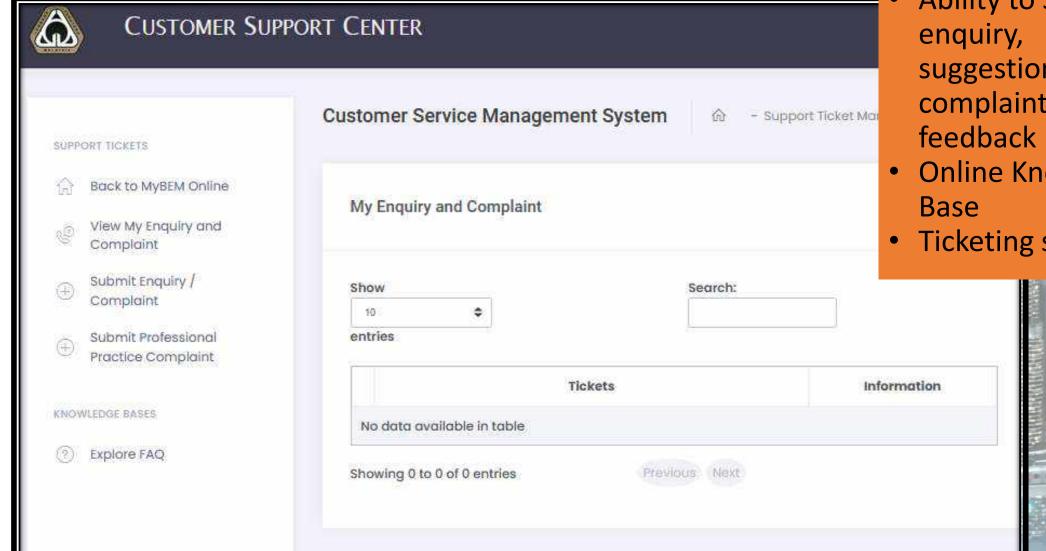


New Module - Complaint Management System





New Module - Customer Service Management System



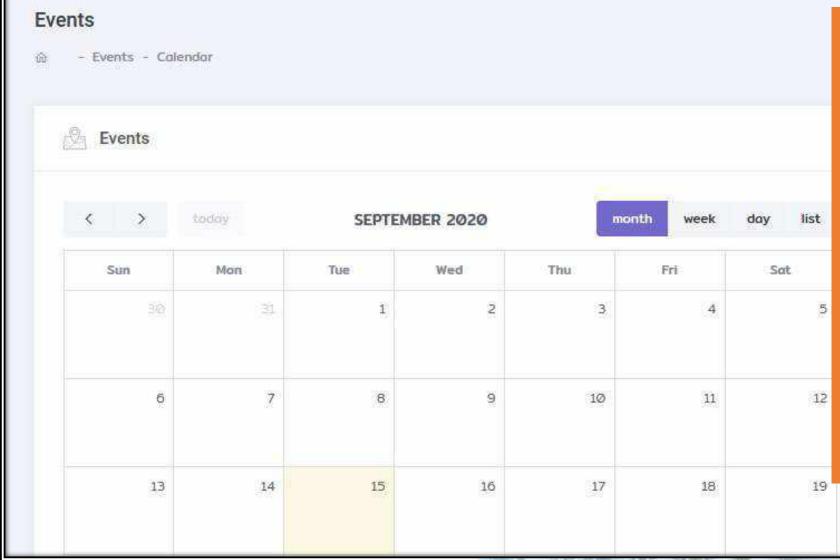
Ability to Submit suggestion, complaints &

Online Knowledge

refer to BEM for new update.

Ticketing system

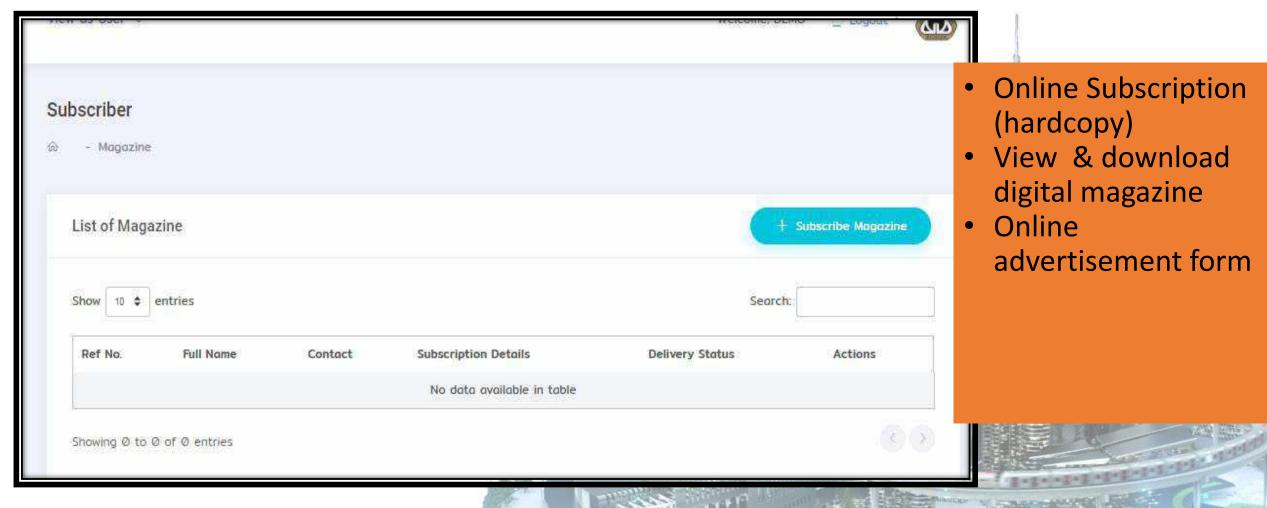
New Module – Event Management System



- Ability to check latest event (courses, training, seminar) via **BEM Event Calendar**.
- Online application.
- **QR Code** attendance feature.
- CPD Hours will be autorecorded in each individual CPD record/account.
- Self-print certificate of attendance.



New Module – The Ingenieur Magazine System



05 DEMO & Q&A Short demo on system



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