



# BOARD OF ENGINEERS MALAYSIA

CPD 7/2003

## REGISTERED PROFESSIONAL ENGINEER CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET No. 1

Name : \_\_\_\_\_ Year : \_\_\_\_\_  
PE No. : \_\_\_\_\_

Ref.	Date	CPD Activity/topic/provider	Time (hours)		
			Actual	Weight factor	Allowable Weighted CPD Hours
<b>1. Formal Education and Training (time weighted factor = 2)</b>					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (No limit) =					
<b>2a. Informal Learning Activities - on job learning (time weighted factors = 1)</b>					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (Maximum 10 Hours per year) =					
<b>2b. Informal Learning Activities - private study (time weighted factors = 0.5)</b>					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (Maximum 5 Hours per year) =					

**BOARD OF ENGINEERS MALAYSIA**  
**REGISTERED PROFESSIONAL ENGINEER**  
**CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET No. 2**

Name : \_\_\_\_\_ Year : \_\_\_\_\_

PE No. : \_\_\_\_\_

Ref.	Date	CPD activity/topic/provider	Time (hours)		
			Actual	Weight factor	Allowable Weighted CPD Hours
<b>3. Conference and Technical Meeting (time weighted factor = 1)</b>					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (no limit) =					
<b>4. Presentation of Papers (time weighted factors = 10)</b>					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (Maximum 15 Hours per year) =					
<b>5. Engineering Service Activities (time weighted factor = 1)</b>					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (Maximum 15 Hours per year) =					

**BOARD OF ENGINEERS MALAYSIA**  
**REGISTERED PROFESSIONAL ENGINEER**  
**CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET No. 3**

Every Registered Professional Engineer must submit his/her CPD records together with his/her application for the annual renewal of registration with the Board of Engineers Malaysia. The Board may make random audit (up to 10% per calendar year) on the CPD records submitted.

If he/she has recorded CPD in another format, he/she has to submit that with the statement of the experience. His/her record must be comprehensive and shall include all details as shown in the pro format above.

- |      |   |           |             |
|------|---|-----------|-------------|
| i.   | CPD Hours for this year [ 1 + 2a + 2b + 3 + 4 + 5 ] | <b>20</b> | _____ Hours |
| ii.  | CPD Hours for last Year                             | <b>20</b> | _____ Hours |
| iii. | CPD Hours for year before last Year                 | <b>20</b> | _____ Hours |
| iv.  | Total CPD Hours for the last 3 calendar years *     |           | _____ Hours |

I hereby declare that the information provided above is true and correct and I shall be fully accountable for it.

.....  
(Signature of Applicant)

.....  
(Date)

**\* All Registered Professional Engineer must obtain at least 75 CPD Hours over the last three calendar years**