



BOARD OF ENGINEERS MALAYSIA

CPD 7/2003

REGISTERED INSPECTOR OF WORKS

CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET No.1

Name : _____ Year : _____
IOW No. : _____

Ref.	Date	CPD Activity/topic/provider	Time (hours)		
			Actual	Weight factor	Allowable Weighted CPD Hours
1. Formal Education and Training (time weighted factor = 2)					
			Total Weighted Hours =		
			Total Allowable Weighted CPD Hours (No limit) =		
2a. Informal Learning Activities - on job learning (time weighted factors = 1)					
			Total Weighted Hours =		
			Total Allowable Weighted CPD Hours (Maximum 10 Hours per year) =		
2b. Informal Learning Activities - private study (time weighted factors = 0.5)					
			Total Weighted Hours =		
			Total Allowable Weighted CPD Hours (Maximum 5 Hours per year) =		

BOARD OF ENGINEERS MALAYSIA
REGISTERED PROFESSIONAL ENGINEER
CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET No. 2

Name : _____ Year : _____
 IOW No. : _____

Ref.	Date	CPD activity/topic/provider	Time (hours)		
			Actual	Weight factor	Allowable Weighted CPD Hours
3. Conference and Technical Meeting (time weighted factor = 1)					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (no limit) =					
4. Presentation of Papers (time weighted factors = 10)					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (Maximum 15 Hours per year) =					
5. Engineering Service Activities (time weighted factor = 1)					
Total Weighted Hours =					
Total Allowable Weighted CPD Hours (Maximum 15 Hours per year) =					

BOARD OF ENGINEERS MALAYSIA
REGISTERED PROFESSIONAL ENGINEER
CONTINUING PROFESSIONAL DEVELOPMENT RECORD SHEET No. 3

Every Registered Inspector of Works must submit his/her CPD records together with his/her application for the annual renewal of registration with the Board of Engineers Malaysia. The Board may make random audit (up to 5% per calendar year) on the CPD records submitted.

If he/she has recorded CPD in another format, he/she has to submit that with the statement of the experience. His/her record must be comprehensive and shall include all details as shown in the pro format above.

- | | | | |
|------|---|-----------|-------------|
| i. | CPD Hours for this year [1 + 2a + 2b + 3 + 4 + 5] | 20 | _____ Hours |
| ii. | CPD Hours for last Year | 20 | _____ Hours |
| iii. | CPD Hours for year before last Year | 20 | _____ Hours |
| iv. | Total CPD Hours for the last 3 calendar years * | | _____ Hours |

I hereby declare that the information provided above is true and correct and I shall be fully accountable for it.

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(Signature of Applicant)

.....
(Date)

*** All Registered Inspector of Works must obtain at least 30 CPD Hours over the last three calendar years**